



## 2020 Utah Academy of Family Physicians Student & Resident Poster Session Call for Abstracts

The UAFP cordially invites you to submit an abstract in research, clinical quality project, or theoretical/conceptual format to be considered for poster presentation at the 2020 UAFP Annual Member Meeting on Friday, May 15, 2020. The poster session will be held that evening from 6:00pm – 7:00pm at the University of Utah Alumni House at 155 Central Campus Drive, Salt Lake City, UT. Cash prize awarded to the winner. Winner will be announced during the program.

### GENERAL INFORMATION

#### Submission Deadline

Materials must be received by UAFP by February 28, 2020. No extensions will be granted.

#### Submission Format

All abstracts, not to exceed one page, are to be submitted either online at <https://utahafp.regfox.com/student-poster-session> or via email at [munozb@utahafp.org](mailto:munozb@utahafp.org).

#### Abstract Selection and Notification

The Member Engagement Committee will meet in early March 2020 to select abstracts and finalize the session program. If your abstract is accepted for presentation, you will be notified by email on or around March 15, 2020 of your acceptance. This notice is sent to the contact person/presenting author for each poster submission. If the study has more than one author, the contact person is asked to share the information with the other author(s).

#### Conference Registration

If accepted, presenters are required to pay the applicable registration fee of \$25 no later than Friday, April 3, 2020. This fee is transferable if there is a change in presenter. Once the abstract has been accepted and the fee paid, it is non-refundable. Link to pay fee will be provided to presenters when they are notified of their acceptance.

### DEFINITIONS

#### Poster Session

A poster session is a visual display of completed **OR** in-progress work. The UAFP will provide 4' high x 8' long poster boards for poster displays. Tables will not be available.

### SELECTION CRITERIA

#### General

Abstracts of all papers should reflect or include:

- Internal consistency of purpose/aims and methods;
- Clarity of presentation;
- Implications and significance of the study, project, or theory for Family Medicine.

## **Specific**

In addition, the Member Engagement Committee will use the following specific criteria when selecting abstracts for poster sessions:

**Research papers** (including instrument development, other methodological studies and research-based best practices)\*:

- Purposes/Aims
- Rationale/Conceptual Basis/Background
- Methods
- Results
- Implications

## **Project/ Best Practices papers**

- Purposes/Aims
- Rationale/Background
- Brief description of the undertaking/best practice, including the approach, methods, or process used
- Outcomes achieved/documented
- Conclusions, emphasizing implications for clinical or educational practices, and recommendations for research or future undertakings

## **ELIGIBILITY**

Author(s) must be currently enrolled in medical school or completing a family medicine residency. In-progress research or projects are eligible for poster presentation. Completed research, projects, and theory development/concept analysis papers are also eligible for poster presentation. Evidence-Based submissions to Family Practice Inquiry Network may be submitted for presentation in poster format.

## **ABSTRACT SUBMISSION INSTRUCTIONS**

**Please note:** Only those submissions in compliance with the instructions will be reviewed. All completed applications received **by 11:59 PM Mountain Standard time on Friday, February 28, 2020** will be independently reviewed by the Member Engagement Committee. Selection of abstracts for presentation at the Annual Meeting will be based on scientific merit.

### **Abstract Preparation**

1. **Selection Criteria:** ALL ABSTRACTS should address the appropriate selection criteria.
2. **Content:** As appropriate for the abstract, including research, project/best practices, or theory development/concept analysis projects, the Member Engagement Committee asks that you include content related to the specific implications and significance of the study for the discipline of Family Medicine and how the results can be implemented in practice.

### **Abstract Formats: Complete Abstract**

- Complete abstracts will be sent in **Word** (.doc) format.
- Length/Format: The abstract **shall not exceed 300 words** (exclusive of abstract title, authors, references, and funding information) on a one page, single-sided document, and

shall be formatted in portrait orientation (8 ½" X 11"). If, because of multiple authors, your completed abstract exceeds one page, you may use a second page. The body of your abstract may not exceed 300 words, however.

- **Authors:** If there is only one author, center the author's name, degree(s), title, department, organization, city, and state under the title of the paper. If there are three or more authors, alternate names as shown below. ALL individuals involved in the study must be listed.

## **INFORMATION AFTER ABSTRACTS ARE SELECTED**

**Posters:** Posters will be on display on May 15, 2020 from 6:00pm – 7:00pm. Presenters are asked to be available for the hour designated in the conference schedule for poster viewing and brief presentations. Poster boards are 4' high x 8' long.

### **Conference Brochures and Registration Form:**

Abstracts accepted for poster presentation will be listed in the program schedule posted on the UAFP website and handed out at the Annual Meeting.

### **Commitment:**

Each person who submitted an abstract will be notified about the Member Engagement Committee's decision on acceptance of an abstract. Each author is asked to accept the invitation to present. We ask that presenters take very seriously their commitment to present, except in cases of a true emergency.

## **QUESTIONS?**

Please contact Barb Muñoz at (801) 736-0722, or at [munozb@utahafp.org](mailto:munozb@utahafp.org)



**Utah Academy of Family Physicians  
Student & Resident Poster Session  
May 15, 2020**

Please complete this form and return to Barbara Muñoz at [munozb@utahafp.org](mailto:munozb@utahafp.org) no later than **February 28, 2020**. Original or electronic copies will be accepted.

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Training Program/Osteopathic College: \_\_\_\_\_

Affiliation: Resident \_\_\_\_\_ Fellow \_\_\_\_\_ Student \_\_\_\_\_